

ADJACENT SCHOOL GROUNDS										
LOOK-FORS	ROOM/LOCATION	COMMENTS	ADMIN	FACILITIES	COMMENTS/W ORK ORDER	ASSIGNED TO	COMPLETION DATE	30 DAY REVISIT	CLOSED	
28. No litter										
29. No large insect populations (wasps, bees)										
30. Awnings secure, no leaks										
31. Shrubbery not near vents or windows which can be opened										
32. Trees do not provide access to roof										
33. No broken windows										
34. Windows are closed										
35. Exterior doors are closed										
36. No pools of standing/stagnant water										
37. Exterior veneer intact										
38. Outside lights working and intact										
39. Gutters and downspouts clear/working										
40. No stains from roof on outside walls										
41. Bins from garbage and recycling clearly marked										
42. Hard surfaces (sidewalks, etc.) cleared of any turf application										
43. Proper maintenance of planted beds and other vegetation										
44. Landscaping and turf look healthy and disease free										
COMMENTS:										